

**NEW JERSEY LAW LIBRARIANS ASSOCIATION**  
**2012 Application for NJLLA Grant**  
**AALL Annual Meeting – Boston, MA - July 21 - 24, 2012**

**Purpose:**

The purpose of this Grant is to financially assist a member of NJLLA to attend the AALL Annual Meeting. This NJLLA Grant covers the cost of registration, transportation, and hotel accommodations up to \$1,500. Receipts for these costs must be submitted to the NJLLA Treasurer.

**Qualifications:**

Applicants must be members of the New Jersey Law Librarians Association. Prior grant recipients (within the last five years) and current members of the Grants & Awards Committee are not eligible to apply. If circumstances prevent the use of the grant by the grant recipient, the award reverts to the Executive Board for disposition. It is then possible for the original recipient to apply for future grants.

**Requirements:**

- Applications and essays (see instruction on page 3 of this form) must be received by **April 15, 2012**.
- No letters or recommendation, referrals or resumes will be accepted, and **submission of such may be grounds for disqualification**.
- Applicants assume full responsibility for assuring that all information needed is received by the deadline. In fairness to others, **no handwritten, late or incomplete applications will be processed**.
- All applicants will be notified of the receipt of their application by **April 20, 2012**, and of the committee's decision by **April 30, 2012**.
- Recipient must present receipts to the Treasurer **no later than 30 days** following the AALL Annual Meeting and
- Recipient must submit an article by **August 31, 2012** describing his/her experience at the meeting to the Technology Committee Chair for posting on the NJLLA website. Reimbursement will occur after both requirements have been met.

**Procedures:**

The applications and essays (see page 3 of this form) will be submitted to the Vice President/President Elect of the New Jersey Law Librarians Association. Receipt of each application will be confirmed by the Vice President/President Elect. The Vice President/President Elect will send the anonymous essays to the members of the Grants and Awards Committee for review and selection. The selection of the recipient will be made by April 30, 2012. All applicants will be notified of the Committee's decision.

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NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

INSTITUTION/EMPLOYER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

\_\_\_\_\_ HOME PHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

ARE YOU A MEMBER OF NJLLA? \_\_\_\_\_ AALL? \_\_\_\_\_

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**SIGNATURE REQUIRED:**

I have not received a NJLLA grant within the past five years. If I receive a grant to attend a program or seminar and if for any reason I cannot attend, I shall return the grant money to the Executive Board of the New Jersey Law Librarians Association.

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**Applicant's Signature**

**Date**

Send your application with required essay to:

Kathy Taggart  
NJLLA Vice President/President Elect  
Lowenstein Sandler PC  
65 Livingston Avenue  
Roseland, New Jersey 07068  
Tele: 973-422-6442  
Fax: 973-422-6443  
ktaggart@lowenstein.com

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**Essay:**

The essay should address the question: *How Will You Benefit From Attending the 2012 AALL Annual Meeting?* Attach your **typed** essay of **250 words or less** to this application. No handwritten essays will be accepted.

Since the identity of the applicants will not be known to the members of the Grants and Awards Committee, essays should not contain facts that may reveal the identity of the author. Your essay may be edited to remove any identifying information before being sent to the Grants and Awards Committee for consideration. Do not include letters of recommendation or resumes with your application, as this may be grounds for disqualification.